

# AFJAGS

THE JUDGE ADVOCATE GENERAL'S SCHOOL



**ANNUAL BULLETIN 2014 – 2015**

*DICKINSON LAW CENTER*

**MAXWELL AFB, ALABAMA**



**THE JUDGE ADVOCATE GENERAL'S SCHOOL**

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# COMMANDANT'S COMMENTS



It is my pleasure to welcome you to the William L. Dickinson Law Center, home of The Judge Advocate General's School. Since 1950, our talented staff has carried on a proud tradition of providing the highest quality education and training to our students. The JAG School goes well beyond the basics and offers timely, relevant courses for all legal professionals including military and civilian attorneys and paralegals. In addition, the JAG School reaches far beyond the legal community by providing hundreds of hours of training to a wide range of colleges, schools and academies.

The JAG School continues to provide a wealth of opportunities for our students to enhance their legal education through in-resident courses, distance education, and publications. We provide in-resident courses at the William L. Dickinson Law Center as well as off-site locations for select courses. For fiscal year 2015 we are offering 34 courses on a vast range of topics.

We pride ourselves on being leaders in distance education. In addition to hundreds of hours of material that is already available on the JAG School's e-Learning platform, we continue to expand our distance education program. Distance education provides in-depth training similar to in-resident classes, while allowing students to receive vital legal training without leaving the legal office. Courses cover topics such as Ethics, Deployed Fiscal Law and Contracting, and Victim and Witness Programs. Distance education courses are an excellent way to obtain much-needed training when budgets may not permit funding for in-resident courses.

Finally, to meet the needs of our unique clients, we produce several publications designed to enrich the JAG Corps and the Air Force. They include: the Air Force Law Review, The Military Commander and the Law, Air Force Operations and the Law, and The Reporter. I invite you take advantage of the many courses offered by the JAG School. Our goal is meet the needs of our students; if you have comments or suggestions about how we can improve, please contact us.

KIRK L. DAVIES, Colonel, USAF  
Commandant  
The Judge Advocate General's School

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# MISSION STATEMENT

The mission of The Judge Advocate General's School (AFJAGS) is to provide the highest-quality education and training to judge advocates, civilian attorneys, and paralegals to meet Air Force and Department of Defense requirements.

## HISTORY OF THE JUDGE ADVOCATE GENERAL'S CORPS



The Second Continental Congress appointed the first Judge Advocate of the Army, Lieutenant Colonel William Tudor, in 1775. Early American judge advocates like Lieutenant Colonel Tudor were both lawyers and combat soldiers, not only keeping good order and discipline in the Army, but also commanding and fighting alongside the troops to win American independence.

The position of Judge Advocate General existed from 1775 to 1802, but it was not until 1849 that the position was permanently established. By the start of World War I, the number of officers in the Judge Advocate General's Department had grown from one lieutenant colonel to 32 officers, including a brigadier general serving as The Judge Advocate General. By the end of World War II, the size of the department reached a historical high of over 2000 members, 80 percent of whom had been in civilian practice prior to the outbreak of the conflict.

Not until the creation of the Army Air Forces in 1942, did a separate legal counsel in the form of the Office of the Air Judge Advocate of the Army exist for the air component of the armed forces. Some 1200 officers were assigned to the new organization, which was divided into six divisions: Military Justice, Military Affairs, Patents, Contracts and Claims, Litigation, and Legal Assistance.

The Air Force became a separate military service in September 1947. Less than a year later, the Air Force Military Justice Act provided for "the administration of military justice within the United States Air Force" and created the position of The Judge Advocate General (TJAG). The new organization that resulted from this legislation consisted of 205 officers, and Major General Reginald C. Harmon was promoted directly from the rank of colonel to serve as the first TJAG. Within a year of General Harmon's appointment, the Office of the Judge Advocate General became the Judge Advocate General's Department. Paralegals first earned formal designation as "legal services" specialists in 1955. In 1970, Chief Master Sergeant Steve Swigonski became the first Special Assistant to The Judge Advocate General for Legal Airmen Affairs in 1970, a position later renamed Senior Paralegal Manager to The Judge Advocate General.



*Maj Gen Harmon*

In 2003, the Judge Advocate General's Department was renamed the Judge Advocate General's Corps by order of the Secretary of the Air Force. In 2008, the National Defense Authorization Act authorized the judge advocate generals of the services to receive a third star. In July 2008, Lieutenant General Jack Rives became the first Air Force TJAG to serve in the grade of lieutenant general.

Today, the members of the Air Force Judge Advocate General's Corps are Airmen warriors and legal professionals. Our Corps includes attorneys and paralegals; military and civilian personnel; and the Active Duty, Guard, and Reserve. Numbering just over 4500, members of the JAG Corps are a low-density, high-demand asset. One of the strengths of our lean force comes from our diversity: officers, enlisted, and civilians of various races, ethnicities, genders, and religions. Our varied backgrounds and perspectives enhance our common JAG Corps practice and enable us to perform our missions more effectively.

We recruit and train talented members for our Corps. We develop JAGs who are superb Air Force line officers as well as phenomenal attorneys. We produce paralegals who are proud warriors and standouts at enabling and enhancing our legal capabilities. We cultivate civilians who provide continuity, expertise, and innovation to our practice. Above all, we strive to lead our Corps and the Air Force to meet our Nation's challenges.

## HISTORY AND ORGANIZATION OF THE JAG SCHOOL

Activated in late 1950, the Air Force Judge Advocate General School was first established as the Judge Advocate General Division of the Air Command and Staff School, Maxwell Air Force Base, Montgomery, Alabama. The mission of the Division was to provide instruction in all phases of military law to new attorneys entering the Air Force. A 12-week course, the Judge Advocate General Staff Officer Course (JAGSOC), was taught 3 times each year to classes of 70 judge advocates, most of whom were direct appointees. In addition, the JAG Division developed and maintained courses for the Air University Extension Course Institute and provided legal instruction at the other schools located at Maxwell AFB. By 1954, most new judge advocates were ROTC graduates, who needed less military education; thus the division was placed in standby status and ultimately closed in 1955.

From 1955 to 1959, new judge advocates received basic orientation training at the USAF Chaplain's School, and from 1959 to 1969 a short correspondence course in military law provided legal indoctrination training.





*JAGSOC Class 54-A*

The forerunner of today's school was established in 1968 as a function of the Air University Institute for Professional Development. Housed in Building 505 (the "little white school house"), the school's mission was to teach military law to new judge advocates in a 6-week course called the Judge Advocate Staff Officer Course (JASOC).

In 1972, the school moved to Building 1404 on Academic Circle at Maxwell AFB and became a part of Air University's Institute of Professional Development. Between 1974 and 1992, several courses were added to the school's curriculum, expanding the breadth of legal knowledge available to judge advocates and paralegals.

In 1993, the Air Force JAG Department consolidated all formal training and education under one roof with the move of the JAG School to the William L. Dickinson Law Center. This consolidation included the transfer of the Paralegal Specialist Course from Keesler AFB, Mississippi, to Maxwell AFB, Alabama. From 1993 to 2002, the school continued to add new courses to its curriculum, including paralegal, deployed fiscal law and contingency contracting, and computer-based training courses to meet the ever changing needs of our students.



*Congressman Dickinson and Maj Gen Morehouse at the groundbreaking for the new school*

In 2006, The Judge Advocate General's School reorganized, benefiting from the broad vision of JAG Corps 21. In June 2006, AFJAGS transferred from Air Education and Training Command to the Air Force Legal Operations Agency (AFLOA) and was re-designated as The Judge Advocate General's School. The school's mission, manpower, and funding have expanded dramatically to properly meet the needs of the Corps. Other recent initiatives include assuming responsibility for area defense counsel and defense paralegal orientation

and worldwide trial advocacy courses, increased integration of paralegal-judge advocate training, and an expanded distance learning curriculum.

Today, the JAG School is in session 50 weeks of the year, teaching 30 different resident courses to more than 4100 students annually. Additionally, the faculty provides more than 1200 hours of instruction to 12,000 students attending Air University schools and colleges. What began as a small school designed to orient new Air Force lawyers has developed into a dynamic educational institution serving The Judge Advocate General's Corps and the future leaders of the United States Air Force.



# FACILITIES

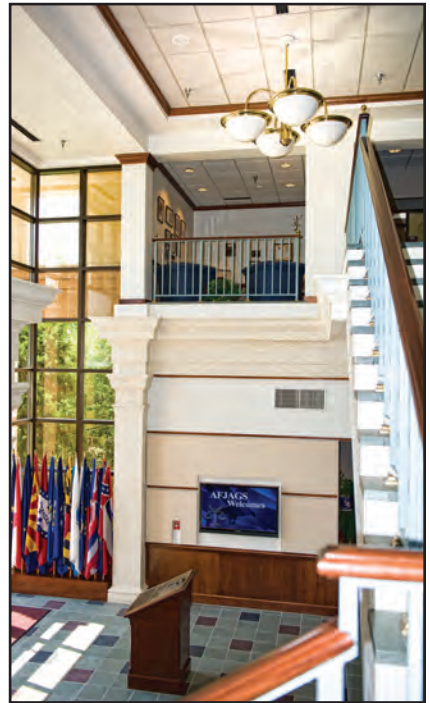
## DICKINSON LAW CENTER

The Judge Advocate General's School moved into its current facility, the William L. Dickinson Law Center, in 1993.

The Dickinson Law Center for legal education and information management is a 56,000 square foot facility, which includes 2 auditoriums, a 40,000 volume capacity law library, 2 courtrooms, 13 seminar rooms, and 4 computer education training classrooms. It also includes a conference facility, dozens of faculty offices, student and faculty lounges, a state-of-the-art audio-visual system, and the JAG Corps' Heritage Room.

The building was named for former United States Representative William L. Dickinson, who served Alabama in Congress from 1964 to 1993. As the ranking Republican for 11 years on the powerful House Armed Services Committee, Congressman Dickinson exercised great responsibility in shaping national defense issues. In 2003, retired Congressman Dickinson rededicated the Law Center to the ideals of military-legal education and a ready, disciplined air and space force.

Congressman Dickinson obtained his Juris Doctorate from the University of Alabama. Upon graduation, he entered private law practice in his hometown of Opelika, Alabama. From 1951 to 1963, he served as vice-president of Southern Railway, a post he held until he was elected to Congress. The Congressman also served his nation in the United States Navy during World War II and as an Air Force Reserve judge advocate from 1951 to 1968.



# FY15 COURSE SCHEDULE

\*\*\* *These courses denote students are “Centrally Funded” by AFJAGS.*

2 Oct.–25 Nov. 2014	Paralegal Apprentice Course, Class 15-01 ***
6 Oct.–25 Nov. 2014	Paralegal Craftsman Course, Class 15-01 ***
6 Oct.–12 Dec. 2014	Judge Advocate Staff Officer Course, Class 15-A ***
15-16 Oct. 2014	Advanced Environmental Law Course, Class 15-A (Off-Site Wash D.C. Location)
20-24 Oct. 2014	Federal Employee Labor Law Course, Class 15-A
27-31 Oct. 2014	Defense Orientation Course, Class 15-A
5-6 Nov. 2014	Civilian Legal Orientation Course 15-A ***
19-21 Nov. 2014	TRIALS Course, Class 15-A (Off-site McGuire AFB, NJ)
10-12 Dec. 2014	TRIALS Course, Class 15-B (Off-Site FE Warren AFB, WY)
5-16 Jan. 2015	GATEWAY, Class 15-A ***
5-10 Jan. 2015	Special Victims’ Counsel Course, Class 15-A ***
6 Jan.–27 Feb. 2015	Paralegal Apprentice Course, Class 15-02 ***
14-16 Jan. 2015	TRIALS Course, Class 15-C (Off-Site Davis-Monthan AFB, AZ)
20 Jan.–12 Mar. 2015	Paralegal Apprentice Course, Class 15-03 ***
26- Jan.–5 Feb. 2015	Trial & Defense Advocacy Course, Class 15-A
4-7 Feb. 2015	TRIALS Class, Course 15-D
9-13 Feb. 2015	Intermediate Sexual Assault Litigation Course, Class 15-A ***
10 Feb.–31 Mar. 2015	Paralegal Craftsman Course, Class 15-02 ***
20-21 Feb. 2015	Air Force Reserve and Air National Guard Annual Survey of the Law, Class 15-A (Off-Site-Location TBD)
23 Feb.–24 Apr. 2015	Judge Advocate Staff Officer Course, Class 15-B ***

25-27 Feb. 2015	TRIALS, Course 15-E (Off-Site Charleston AFB, SC)
3-6 Mar. 2015	Medical Law Mini Course, Class 15-A (Off-Site, Travis AFB, CA)
24 Mar.–13 May 2015	Paralegal Apprentice Course, Class 15-04 ***
25-27 Mar. 2015	TRIALS Course , Class15-F (Off-Site Ellsworth AFB, SD)
30 Mar.–3 Apr. 2015	Defense Orientation Course, Class 15-B
31 Mar.–2 Apr. 2015	Advanced Labor & Employment Law Course, Class 15-A (Off-Site D.C. location)
2 Apr.–22 May 2015	Paralegal Apprentice Course, Class 15-05 ***
3 Apr.–20 May 2015	Paralegal Craftsmen Course, Class 15-03 ***
13-17 Apr. 2015	Military Justice Administration Course, Class 15-A
21-23 Apr. 2015	Cyber Law Course, Class 15-A
27 Apr.–1 May 2015	Reserve Forces Paralegal Course, Class 15-A
27 Apr.–1 May 2015	Negotiation and Appropriate Dispute Resolution Course, 15-A
27 Apr.–1 May 2015	Intermediate Sexual Assault Litigation Course, Class 15-B (Off-Site/Europe – TBD) ***
29 Apr.–1 May 2015	TRIALS Course, Class 15-G (Off-Site Ramstein AFB, GE)
4-8 May 2015	Advanced Trial Advocacy Course, Class 15-A
4-15 May 2015	Operations Law Course, Class 15-A
11-15 May 2015	Intermediate Sexual Assault Litigation Course, Class 15-C (Off-Site Location TBD) ***
13-16 May 2015	TRIALS Course, Class 15-H (Off-Site JBSA Lackland AFB, TX)
18-21 May 2015	Homeland Defense/Homeland Security Course, Class 15-A

18-22 May 2015	Special Victims' Counsel Course, Class 15-B
20-22 May 2015	Colonel's Course, Class 15-A
1 June–22 July 2015	Paralegal Apprenticeship Course, Class 15-06
1-5 June 2015	Intermediate Sexual Assault Litigation Course, Class 15-D (Off-Site, Nellis AFB, NV) ***
4-7 June 2015	TRIALS Course, Class 15-I (Off-Site Nellis AFB, NV)
8-19 June 2015	Staff Judge Advocate Course, Class 15-A ***
8-19 June 2015	Law Office Management Course, Class 15-A ***
10 June–31 July 2015	Paralegal Apprenticeship Course, Class 15-07 ***
6 July–4 Sept. 2015	Judge Advocate Staff Officer Course, Class 15-C ***
8 July–22 Aug. 2015	Paralegal Craftsman Course, Class 15-04 ***
13-17 July 2015	Advanced Sexual Assault Litigation Course, Class 15-A ***
27 July–7 Aug. 2015	GATEWAY, Class 15-B ***
5 Aug.–25 Sept. 2015	Paralegal Apprenticeship Course, Class 15-08***
10-14 Aug. 2015	Environmental Law Course, Class 15-A
12-14 Aug. 2015	TRIALS Course, Class 15-J (Off-Site Elmendorf AFB, AK)
17-21 Aug. 2015	Paralegal Contracts Law Course, Class 15-A
25-28 Aug. 2015	Accident Investigation Course, Class 15-A
14-18 Sept. 2015	Military Justice Administration Course, Class 15-B
14-25 Sept. 2015	Trial & Defense Advocacy Course, Class 15-B
21-25 Sept. 2015	Intermediate Sexual Assault Litigation Course, Class 14-E (Off-Site/Korea) ***
23-25 Sept. 2015	TRIALS Course, Class 15-K (Off-Site Yokota AB, JA)



# **DISTANCE EDUCATION**

10 Nov.–12 Dec. 2014	Ethics Counselor's Course, Class 15-A
5 Jan.–8 Feb. 2015	Will Preparation Course, Class 15-A
12 Jan.–13 Feb. 2015	Ethics Counselor's Course , Class 15B
12 Jan.–15 Feb. 2015	Article 32 Investigating Officer's Course, Class 15-A
26 Jan.–29 Mar. 2015	Deployed Fiscal Law & Contingency Contracting Course, Class 15-A
2 Mar.–3 Apr. 2015	Victim & Witness Assistance Program Course, Class 15A
24-26 Mar. 2015	Environmental Law Update Course-DL, Class 15-A (Defense Connect Online)
30 Mar.–3 May 2015	Will Preparation Course, Class 15-B
30 Mar.–17 May 2015	Discovery Management Course, Class 15-A
4 May–7 June 2015	Article 32 Investigating Officer's Course, Class 15-B
11 May–14 June 2015	Will Preparation Course, Class 15-C
18 May–5 July 2015	Discovery Management Course, Class 15-B
3 Aug.–4 Oct. 2015	Deployed Fiscal Law & Contingency Contracting Course, Class 15-B
3 Aug.–6 Sept. 2015	Ethics Counselor's Course Part I, Class 15-B
24 Aug.–27 Sept. 2015	Will Preparation Course, Class 15-D
24 Aug.–11 Oct. 2015	Discovery Management Course, Class 15-C
7 Sept.–12 Oct. 2015	Ethics Counselor's Course Part II, Class 15-B
14 Sept.–16 Oct. 2015	Victim & Witness Assistance Program Course, Class 15-B

# RESIDENT COURSES

## ACCIDENT INVESTIGATION COURSE

This course instructs judge advocates and paralegals on how to conduct accident investigations in accordance with AFI 51-503, *Aerospace Accident Investigations*, and AFI 51-507, *Ground Accident Investigations*. The course is designed for judge advocates and paralegals that are selected by their MAJCOM commander to be legal advisors and recorders for accident investigation boards (AIB) and ground accident investigation boards (GAIB). The course encompasses all aspects of the AIB/GAIB, and the differences between them and the safety investigation board. Course topics include the duties and responsibilities of the board; the roles of the MAJCOM legal office, the legal advisor, and the paralegal/recorder; how to conduct the investigation; how to conduct witness interviews; drafting the report; and the safety privilege. The course also addresses issues involving decedents, next of kin, and the media. Completion of the course is required before serving as a legal advisor on an AIB or GAIB.



**Duration and Quota.** This three and a half day course is offered annually, with a quota of 70 students.

**Prerequisites and Selection.** Judge advocates with at least one year of experience and paralegals that are at least a five-level are nominated by their MAJCOM to attend. The Professional Development Division, Office of the Judge Advocate General (AF/JAX), makes final selections on a noncompetitive basis.

## ADVANCED ENVIRONMENTAL LAW COURSE

Senior environmental law practitioners obtain graduate-level updates on federal and state environmental laws and regulations, as well as information on DoD policy and procedures to ensure compliance. This course allows an exchange of views on environmental compliance strategies with sister service practitioners and senior environmental advisors. It is designed for attorneys with varying environmental legal responsibilities at regional, major command, and service-wide levels.

**Duration and Quota.** This two day course is offered annually in the Washington, D.C. area with a quota of 100 students.



**Prerequisites and Selection.** Judge advocates and civilian attorneys who occupy or have been selected for key environmental law positions may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis.

## **ADVANCED LABOR AND EMPLOYMENT LAW COURSE**

Judge advocates, civilian attorneys, and personnel engaged in advising and representing Air Force management on labor and personnel law obtain advanced instruction on the latest principles and concepts of civilian personnel management, litigation trends, and policy initiatives. The curriculum focuses on providing advanced information on substantive federal civilian employment law, litigation issues before the Merit Systems Protection Board, equal employment opportunity in the federal government, federal-sector labor-management relations, ethics, and other miscellaneous federal sector issues. There is particular emphasis on issues unique to the military environment. The course features distinguished guest speakers from various agencies of the Federal Government.

**Duration and Quota.** This three day course is offered annually with a quota of 80 students.

**Prerequisites and Selection.** Judge advocates, civilian attorneys, and personnelists who practice in the labor and employment field as their primary duty may be nominated to attend. AF/JAX, in consultation with AFJAGS and the Labor Law FSC, makes final selections.

## **ADVANCED SEXUAL ASSAULT LITIGATION COURSE**



This course provides advanced training for JAGs who will litigate sexual assault cases. The course is designed for 6 Special Victims Prosecutors and 6 Senior Defense Counsel as identified by the Chief Defense Counsel. Training focuses on effective use of expert witnesses at trial, the victim interview process and victim testimony at trial, proper direct and cross-examination of an accused and overarching concepts related to sexual assault investigations from inception through trial. Other students in the class will include 6 Office of Special Investigations (OSI) agents who are assigned to investigate sexual assault cases.

**Duration and Quota.** This one week course is offered once a year with a quota of 12 students.

**Prerequisites and Selection:** AF/JAX makes final selections on a noncompetitive basis.

## **ADVANCED TRIAL ADVOCACY COURSE**

This course provides education in advanced trial techniques to experienced trial and defense counsel to prepare them to try major, complex courts-martial. Under the supervision of renowned advocacy instructor, Mr. Joshua Karton, counsel learn how to apply the personal communication skills and techniques of theatre, film, and television to the art of advocacy. As the former director of education and co-creator of the Applied Theatre Techniques Workshops™, Mr. Karton uses a unique step-by-step system for transforming courtroom presentation into persuasion, which has trained over 8,000 attorneys nationwide. Mr. Karton has served on the faculties of and developed curriculum for American Association for Justice (formerly the Association of Trial Lawyers of America) National College of Advocacy, Gerry Spence Trial Lawyer's College, multiple National Institute of Trial Advocacy colleges, the Army and Navy JAG Corps, ABA programs, and numerous state trial lawyer association presentations.

**Duration and Quota.** This one week course is offered annually with a quota of 24 students.

**Prerequisites and Selection.** Experienced trial and defense counsel who have previously attended the Trial and Defense Advocacy Course may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis.

## **AIR RESERVE COMPONENT ANNUAL SURVEY OF THE LAW**

The Annual Survey of the Law provides experienced Air Force Reserve judge advocates and paralegals with up-to-date information on recent developments in various areas of law, leadership training and skills training. Students choose from a variety of elective seminars which provide updates, specialized resources, and hands-on training. Presentations are taught using various methods, including lectures, discussion forums, and practical exercises.

**Duration and Quota.** This two day course is offered annually with a quota of 600 students.

**Prerequisites and Selections.** Air Reserve Component JAGs and paralegals are required to attend this course once every two years as a means of refresher training. Student selection is noncompetitive and accomplished by HQ AFRC/JA and the Mobilization Assistant to The Judge Advocate General.

## **CIVILIAN LEGAL ORIENTATION COURSE**

New civilian attorneys, paralegals, and administrators hired by SAF/GC and the JAG Corps will receive orientation instruction on the delivery of legal services to the Air Force. Areas of instruction include: Air Force organization and mission, civilian career development, ethical standards of conduct and practice, performance evaluation and supervision, and communication skills. Students will also hear perspectives from senior leaders within the JAG Corps and Office of General Counsel.

**Duration and Quota.** This two day course is offered annually with a class size of 40 students.

**Prerequisites and Selections.** This course is open to new civilian attorneys and administrators in the Judge Advocate General's Corps and Air Force Office of the General Counsel who began employment within one year of the class start date. Priority will be given to those employees with no previous military or civilian work history with the Department of the Air Force.

## CYBER LAW BASIC COURSE



The Cyber Law Basic Course is a survey course aimed at exposing judge advocates that have no cyber background to a wide array issues across the cyber spectrum. The course will start with a basic introduction to computer, internet and network operations and progress to more advanced discussions of cyber topics including digital evidence and computer crime investigations, the Air Force's roles and missions in cyberspace, authorities for network operations, network defense, offensive network operations, current threats, and much more.

**Duration and Quota.** This three day course is offered annually with a quota of 60 students per class.

**Prerequisites and Selection.** All attendees must have at least a secret security clearance, which must be verified prior to the beginning of the course.

## DEFENSE ORIENTATION COURSE

The Defense Orientation Course is designed to introduce new area defense counsel (ADC) and defense paralegals (DP) to the practical aspects of day-to-day defense office operation. The course focuses on advising clients in common defense scenarios, defending or assisting defending clients at courts-martial, and working with key personnel such as commanders/first sergeants, the base legal office, and budget personnel. Students observe demonstrations of client interaction with ADCs and DPs, participate in seminar discussions with experienced defense counsel and paralegals, and receive opportunities to network with other defense personnel. In addition, they receive instruction in the management skills required to run a stand-alone office. Finally, attendees receive a library of defense documents designed to ease their transition to their new duties.

**Duration and Quota.** This one week course is offered twice yearly with a quota of 50 students.

**Prerequisites and Selection.** Judge advocates in the grade of captain through major serving or have been selected to serve as an ADC for the first time may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis. Paralegals serving or who have been selected to serve as a first-time DP may be nominated to attend.

## **ENVIRONMENTAL LAW COURSE**

This course provides attorneys who have primary responsibility for addressing and resolving environmental law issues with the ability to comprehend and analyze basic principles and concepts of federal environmental law. The course provides a general overview of the major federal environmental statutes encountered by military environmental attorneys and orients students to DoD procedures and programs aimed at ensuring implementation and compliance with environmental requirements

**Duration and Quota.** This one week course is offered annually with a quota of 86 students.

**Prerequisites and Selection.** Judge advocates and civilian attorneys performing or selected to perform in positions providing advice and representation on environmental issues may be nominated to attend. Other services may nominate environmental law practitioners to attend. AF/JAX makes final selections on a noncompetitive basis.

## **ENVIRONMENTAL LAW UPDATE COURSE**

This intermediate-level course is designed for environmental law practitioners assigned at the base or headquarters level who have attended the basic Environmental Law Course or equivalent. Environmental law practitioners obtain updates on federal and state environmental laws and regulations, as well as information on current trends in environmental enforcement by state and federal environmental regulatory agencies. This course assists installation, regional, and headquarters-level lawyers who are familiar with the basics of environmental law in improving and updating their knowledge of this complex and constantly changing field.

**Duration and Quota.** This one day distance learning course is offered annually via Defense Connect On-Line (DCO).

**Prerequisites and Selection.** Judge advocates and civilian attorneys who occupy or have been selected for environmental law positions can sign up to attend the course via DCO from their computer. Other base personnel who have responsibilities involving environmental law (such as civil engineering personnel) may also attend. AF/JAX makes final selections on a noncompetitive basis.

## FEDERAL EMPLOYEE LABOR LAW COURSE

This course provides Air Force attorneys, paralegals, personnelists, and EO professionals an understanding of the principles and concepts of civilian personnel law. The curriculum is focused on the role of the base-level advisor and is aimed at practical applications. The course addresses federal-sector labor management relations, employment discrimination, employee discipline and performance management, and other issues such as alternative dispute resolution, reductions-in-force, unemployment compensation, civilian drug testing, and the Fair Labor Standards Act.

**Duration and Quota.** This one week course is offered annually with a quota of 90 students.

**Prerequisites and Selection.** Judge advocates, civilian attorneys, paralegals, personnelists, and EO professionals who are or will be assigned to practice in the labor and employment field are encouraged to attend. AF/JAX makes final selections on a noncompetitive basis.

## GATEWAY (JUDGE ADVOCATE ADVANCED LAW AND LEADERSHIP COURSE)



GATEWAY is the first JAG Corps 21 era course, designed to prepare students for the leadership and challenges that field grade judge advocates face at every level. Judge advocate majors will receive advanced instruction on substantive, front-burner legal issues while participating in realistic exercises to hone leadership, management, and communication skills. The course will challenge the students' ability to master the facts, law and skills associated with practical applications. Students will develop creative and effective courses of action, briefings, and written products within peer-led flights.

**Duration and Quota.** This two-week course is offered semi-annually with a class size of 32 students.

**Prerequisites and Selection.** This course is open to active duty judge advocates in the rank of major.

## HOMELAND DEFENSE/HOMELAND SECURITY COURSE

This course provides advanced instruction to Air Force active duty, Guard and reserve component and judge advocates, paralegals, commanders, and other personnel involved in the field on the complex legal problems encountered during homeland defense missions. It prepares students to manage a myriad of different legal issues that may be encountered; general areas include homeland defense legal issues (especially air defense), defense support to civilian law enforcement authorities, the Posse Comitatus Act, the status of ANG issues personnel, response to natural disasters, and intelligence operations and oversight, and cyber

issues. The course is a companion to the Army's Domestic Operational Law Course, with more emphasis on special issues and less on the basics.

**Duration and Quota.** This one week course is offered annually with a quota of 60 students.

**Prerequisites and Selection.** Active duty and Air Reserve Components commanders and judge advocates assigned to units with homeland defense responsibilities may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis.

## **INTERMEDIATE SEXUAL ASSAULT LITIGATION COURSE**

This sexual assault litigation training is designed for counsel from the base legal office, NAF, defense counsel, and special victims' counsel. The course provides trial, and defense, and special victims' counsel with updates on evolving aspects of military trial practice, practical lessons on securing and using evidence and experts, and courtroom skills practice for sexual assault cases. Students hear from senior leaders, receive instruction from experienced litigators, and network with other counsel.

**Duration and Quota.** This one week course is currently offered three times annually CONUS, once annually in Europe, and once annually in the Pacific. Class size varies.

**Prerequisites and Selection.** Trial counsel, and defense counsel, and special victims' counsel nominated by their staff judge advocate, or JAJD, or CLSV may attend. AF/JAX makes final selections on a noncompetitive basis.

## **JOINT MILITARY JUDGE'S ANNUAL TRAINING**

This interservice course brings together military trial judges to review recent developments in military criminal law and discuss the most effective techniques of judicial management. The curriculum provides military judges of all services a forum for discussion and resolution of commonly experienced problems that affect the judge's pretrial, trial, and post-trial role in courts-martial. Seminar topics include discussion and analysis of the judge's responsibilities at trial, courtroom procedures, the rules of evidence, and recent court decisions significantly impacting the law.

**Duration and Quota.** This course is hosted by The Judge Advocate General's School every other year. This is a one week course with a quota of 115 students.

**Prerequisites and Selection.** This course is open to all military judges from all branches of service.

## JUDGE ADVOCATE STAFF OFFICER COURSE

This course educates recent law school graduates about Air Force legal practice and equips them to be effective officers during the first 12 to 18 months of their initial assignments as judge advocates. The JASOC curriculum focuses on many areas of military law, including military justice, trial advocacy, and adverse administrative actions involving military members and civilian employees. The course also educates students in a wide-range of practice areas critical to daily operations at Air Force installations, including government contracts, environmental law, labor law, and legal assistance. Finally, students receive training in international and operations law topics such as the legal aspects of homeland defense, deployed military justice and civil law, the law of armed conflict, and rules of engagement.

**Duration and Quota.** This course is offered three times each year. Each session includes nine weeks of instruction. Class size varies.

**Prerequisites and Selection.** Students are Air Force officers (including Air Force Reserve and ANG) entering the judge advocate specialty area, along with selected foreign officers. Course graduates are assigned as assistant staff judge advocates at legal offices worldwide.

## LAW OFFICE MANAGEMENT COURSE

This course provides senior noncommissioned officers selected to perform law office management functions in base legal offices with an overview of various legal areas that will enhance their understanding of the law and provides them with principles and concepts of office management to improve their effectiveness in supporting the mission. The curriculum emphasizes situational aspects of law and management as practiced in the Air Force. Students receive training in various areas of law office management and communication skills, and they receive updates on recent developments in the areas of military justice and civil law that impact the management of the base legal office. The course is designed to facilitate active student participation, encourage utilization of problem-solving and decision-making skills, and foster discussion among students about common workplace and office management issues and solutions.

**Duration and Quota.** This two week course is offered annually with a quota of 54 students.

**Prerequisites and Selection.** The course is open to Air Force active duty, Reserve, and ANG paralegals. Eligible NCOs must be in the grades of staff sergeant through senior master sergeant who currently serve or have been selected to serve as the law office superintendent of a legal office. Nominations are forwarded to AF/JAY. The Senior Paralegal Manager to The Judge Advocate General, HQ USAF, and the appropriate component (reserve or ANG) representative, select Air Force members. Quotas are also made available for sister service paralegals, and senior sister service representatives select eligible members of their branch of service for attendance.

## MILITARY JUSTICE ADMINISTRATION COURSE

The course provides training in the management of the base legal office military justice section to judge advocates and paralegals that are currently or soon will be the chief of military justice or the NCOIC of justice. Judge advocate and paralegal students learn to manage a base-level military justice section, including how to administratively process a case from the initial stages of the investigation through the post-trial phase.

**Duration and Quota.** This one week course is offered twice annually with a quota of 135 students.

**Prerequisites and Selection.** Experienced judge advocates and paralegals that are currently or are selected to serve as either the chiefs of military justice or NCOICs of military justice at the base, numbered air force, or major command level may be nominated to attend. AF/JAX and JAY makes final selections on a noncompetitive basis.

## MEDICAL LAW MINI COURSE



This course is an intensive program in law and medicine that is offered to enhance knowledge of Judge Advocates and civilian attorneys on medical law matters, as well as senior Judge Advocates and Staff Judge Advocates who will likely see their roles as advisors to base medical facilities evolve and increase in areas such as HIPAA restrictions, adverse clinical privilege actions, mental health issues to include involuntary hospitalizations and Command Directed Mental Health Evaluations, etc. It is open to military and civilian attorneys and paralegals that have significant dealings in medical jurisprudence. Lec-

tures will be given by board-certified physicians, hospital staff, and attorneys from the Health Affairs and Medical Law Branches of AFLOA/JACC. Individuals who have attended the course within the past 3 years should not apply.

**Duration and Quote.** This four day course, held at Travis AFB, CA, is offered annually with a quota of 40 students.

**Prerequisites and Selection.** Judge advocates, civilian attorneys and paralegals that are or will be assigned to practice in the medical law field are encouraged to attend. AF/JAX makes final selections on a noncompetitive basis.



## NEGOTIATION AND APPROPRIATE DISPUTE RESOLUTION COURSE

Negotiation and Appropriate Dispute Resolution Course (NADRC) and alternate dispute resolution (ADR) develops advocacy skills for judge advocates and civilian attorneys in all facets of government legal practice, regardless of subject matter specialty or experience level. Utilizing a mix of guest speakers, lectures by subject-matter experts, and immersive role-playing exercises, the course teaches students how to become more effective advocates in bilateral negotiations and in ADR proceedings before a neutral third-party. The course exposes students to Interest-Based Negotiation techniques and skills, techniques for overcoming impasses, various ADR techniques, effective advocacy in mediation, and confidentiality of ADR proceedings. Exercises include one-on-one and team negotiations in a variety of subject-matter contexts, and a comprehensive mock mediation before an experienced, professional mediator.

**Quota and Duration.** This one week course is offered annually with a class size of 64 students.

**Prerequisites and Selection.** Judge advocates and civilian attorneys may be nominated to attend the course. Other services may select practitioners to attend. AF/JAX makes final selections on a noncompetitive basis.

## OPERATIONS LAW COURSE

This course trains judge advocates and paralegals to identify and analyze legal and political implications of international military operations. Through joint judge advocate-paralegal training, the course teaches students how to apply legal principles to operational problems and prepares students to function as a team in support of deployed military operations. Students first receive lecture and seminar instruction in deployed fiscal law, contingency contracting, law of armed conflict, legal assistance before and during deployments, deployment-related claims, rules of engagement, joint and combined operations, and civil law issues during deployed operations. Upon completion of classroom and seminar instruction, students deploy in judge advocate-paralegal teams to Exercise JAG FLAG, which provides a field environment where students apply their classroom learning to deployment situations while under the direct supervision of senior judge advocates and paralegals with deployment experience.

**Duration and Quota.** This 10-day course is offered annually with a quota of 120 students.

**Prerequisites and Selection.** Judge advocates and paralegals assigned to units with deployment responsibilities and judge advocates and paralegals assigned to operations and international law positions may be nominated to attend. Reserve and ANG judge advocates, sister-service judge advocates, and international students also are invited.

## PARALEGAL APPRENTICE COURSE

This course is designed to provide students with the foundational skills necessary for them to perform duties as a paralegal apprentice in a base legal office. Training includes instruction on legal research and writing, ethics, general law, nonjudicial punishment, pretrial administration, post-trial administration, and claims.

**Duration and Quota.** This seven week course is offered five to six times per year with a quota of 35 students.

**Prerequisites and Selection.** Individuals must volunteer for duty in the paralegal career field. Additionally, interested individuals must interview with the staff judge advocate and law office superintendent at the base where they apply for retraining.

Non-prior service (NPS) students are interviewed by an experienced paralegal during Basic Military Training at Lackland AFB, Texas. Up to 13 NPS students are selected to attend the Paralegal Apprentice Course. Individuals who volunteer for this career field must meet the 5J0X1 specialty description requirements, as described in the enlisted classification directory.

## PARALEGAL CRAFTSMAN COURSE

Paralegal Journeyman receive advanced and specialized training in military legal practice. The curriculum provides an in-depth review of all statutes and instructions applicable to the operation of a legal office. The course is divided into seven curriculum areas: legal research and writing, estate planning/will drafting, ethics, military justice, general law, operations and international law, and supervision and training. The military justice curriculum focuses on cradle-to-grave processing of a court-martial case from investigation through appellate review. The claims curriculum provides advanced instruction tort claims and tort litigation, both in favor of and against the Air Force. The civil law curriculum includes instruction on administrative separation actions, inquiries and investigations, and civil law programs and directives. The operations and international curriculum includes instruction on deployed fiscal law and contingency contracting, law of armed conflict, rules of engagement, combined and joint operations, status of forces agreements, air and sea law, legal support doctrine, and foreign criminal jurisdiction. Supervision and training instruction focuses on orientation, office management problems/problem solving, and documenting training. Ethics instruction focuses on institutional, legal, and personal ethics as it relates to AF legal practice.

**Duration.** This seven week course is offered four times a year with a quota of 30 students.

**Prerequisites and Selection.** Students must possess a 5-skill level, be in the grade of staff sergeant or higher, and have completed the minimum time in upgrade training to be nominated to attend. (AFI 36-2201 Volume 2, paragraph 1.2.3.)

## RESERVE FORCES PARALEGAL COURSE

This course provides Category A and B Reserve, ANG, and active duty paralegals with updated information on the recent developments in general law, military justice and operations and international law that have an impact on the legal services function. The general law curriculum includes legal assistance, preventive law, legal research, legal writing and career education and training. The military justice curriculum includes nonjudicial punishment, Automated Military Justice Analysis Management System (AMJAMS), and a military justice overview which includes updates on courts-martial processing. The operations and international law instruction provides a review of the Laws of Armed Conflict (LOAC), deployed fiscal law, Rules of Engagement (ROE) and Rules for Use of Force (RUF).

**Duration and Quota.** This one week course is offered once per year with a quota of 55 students per class.

**Prerequisites and Selection.** Students must have been awarded the 5-skill level (Journeyman). Selection is made by the program manager for each component. Attendance is required once every four years.

## SPECIAL VICTIM COUNSEL COURSE

The Special Victims' Counsel Course is designed to prepare trial attorneys who have been designated to represent victims of sexual assault, in contexts related to the military justice process, including attending interviews of the victim and interfacing with military commanders, prosecutors, defense counsel and investigators. The students receive instruction on the current contents of the Victims' Counsel Charter, professional responsibility implications, SAPR program, VWAP program OSI interviews, Military Rules of Evidence 412, 513, and 514, access to information, and representing victims facing minor ancillary disciplinary matters. Students will complete experiential exercises on the last day of the course to demonstrate their mastery of the learning objectives and their ability to successfully represent sexual assault victims upon completion of the course.

**Duration and Quota.** This six day course offered once a year with a quota of 60 students.

**Prerequisites and Selection.** Students selected by The Judge Advocate General to serve as Special Victims' Counsels and Special Victims' Paralegals attend this course.

## STAFF JUDGE ADVOCATE COURSE

This course provides a refresher course in military law and a study of Air Force leadership principles for judge advocates who are newly assigned to staff judge advocate positions. The This course provides a refresher course in military law and a study of Air Force leadership principles for judge advocates who are newly assigned to staff judge advocate positions. The course is designed to facilitate the transition of judge advocates to the position of staff judge advocate-the senior legal advisor to Air Force commanders.

**Duration and Quota.** This two week course is offered annually with a quota of 65 students.

**Prerequisites and Selection.** Students selected by The Judge Advocate General to serve in staff judge advocate positions are eligible for this course. Space permitting, active duty deputy staff judge advocates may be invited to attend.

## **TRAINING BY RESERVISTS IN ADVOCACY AND LITIGATION SKILLS (TRIALS) COURSE**

This program incorporates the “learn by doing” method of instruction developed by NITA (National Institute of Trial Advocacy—the teaching arm of the American Bar Association). TRIALS combines faculty mini-lectures in the functional areas of a court-martial with videotaped student exercises on those same subjects. A two-and-a-half-day agenda provides mini-lectures and student exercises in pretrial preparation, motion practice, voir dire, pretrial statements, direct and cross examination of witnesses (including proper handling of evidence) and closing arguments. The instructor teams include an active duty military judge and a faculty member from the Air Force Judge Advocate General’s School. The TRIALS instructors are specially selected for their experience trying courts-martial and are primarily involved in litigation in their civilian practices.

**Duration and Quota.** This two week course is ten times a year with a quota of 15 students.

**Prerequisites and Selection.** Trial counsel may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis.

## **TRIAL AND DEFENSE ADVOCACY COURSE**

Judge advocates with limited courtroom experience receive instruction in basic advocacy and courtroom skills through lectures and exercises designed to improve their advocacy skills, including particular focus on litigating sexual assault cases. Upon selection for the course, students are assigned the role of either trial or defense counsel. Students receive a mock case file and related materials several weeks in advance of the course. Before the course begins, they must develop and prepare the case in anticipation of a fully litigated court-martial. During the course, students present motions, voir dire, opening statements, direct and cross-examinations, and findings and sentencing arguments to a variety of experienced trial practitioners. The practitioners then critique the strengths and weaknesses of each exercise and student presentation and make recommendations to enhance the student’s advocacy skills.

**Duration and Quota.** This two week course is offered twice annually with a quota of 36 students.

**Prerequisites and Selection.** Trial and defense counsel may be nominated to attend. AF/JAX makes final selections on a noncompetitive basis.

# DISTANCE EDUCATION

The JAG School utilizes a number of distance education (DE) methods to provide non-resident students with advanced training and education opportunities in specialized legal areas. The distance education courses listed in this section are interactive courses and facilitated by assigned instructors. The quota for each of these courses is 15 students.

## **ARTICLE 32 INVESTIGATING OFFICER'S COURSE**

In this 5-week course, the students will learn and practice the basic skills necessary for assuming the role of Hearing Officer at an Article 32 preliminary hearing. Students will learn the basic rules and procedures governing Article 32 investigations, how to properly prepare for and conduct an Article 32 investigation hearing, and how to write a proper Article 32 report. The course will follow the progression of a typical Article 32 preliminary hearing from receipt of the hearing officer appointment letter to hearing preparation and completion culminating with the writing of the report. Throughout the course students will be required to do tasks associated with an Article 32 investigation as well as answer discussion questions based on assigned readings and lessons. The course will provide examples from a sample case file. At the end of the course, students will write an Article 32 report of investigation.

## **DEPLOYED FISCAL LAW AND CONTINGENCY CONTRACTING COURSE**

This 8-week course is targeted for base-level JAGs likely to deal with fiscal and contracting legal issues. Although the course title indicates that it is geared toward a deployed environment, a significant portion of the curriculum focuses on basic fiscal law and is valuable training, regardless whether an individual is scheduled to deploy. This course will focus significantly on basic fiscal law, construction funding, and DoD humanitarian assistance. A portion of the course will cover contracting.

## **DISCOVERY MANAGEMENT COURSE**

In this 7-week course, students will learn the basic skills required for discovery management during the court-martial process. Students will learn what the meaning of "discovery management" is, their role regarding discovery management, how to determine jurisdiction, identifying, obtaining, maintaining custody, and disposing various types of evidence and records, the discovery process, and spotting military justice case processing issues. Ultimately, students will learn the paralegals role during the investigatory, discovery, and disposition phases of discovery management. Students will be asked to participate in discussion forums, analyze and respond to various questions or issues provided for consideration by instructors, and write a capstone essay that will require the use of each student's legal research skills and the knowledge obtained throughout the entirety of this course.

## **ETHICS COUNSELORS' COURSE**

In this 2-part course, students will learn and practice the basic skills necessary for assuming the role of Ethics Counselor for a wing or installation. Students will learn how to issue-spot ethical pitfalls, properly research and analyze those issues and provide accurate detailed advice to their client. The course will cover the main issues that ethics counselors encounter at a base. This course is offered in two separate segments. The first 5 weeks will include: running an effective ethics program, conflicts of interest, gifts from outside sources and between employees, post government employment and procurement integrity, and financial disclosure. The second 5 weeks will include fundraising and official representation funds, relations with non-federal entities, outside activities and foreign gifts, conference and travel policy, and managing the financial disclosure reporting system. Students will be asked to participate in discussion forums, analyze fact patterns for ethical issues and draft ethical opinions in order to demonstrate proficiency as an ethics counselor.

## **WILL PREPARATION COURSE**

In this 5 week course, attorney and paralegal students will learn and practice the basic skills necessary to take a client's will worksheet and produce a will and ancillary documents in the DL Wills Program. Students will learn basic terminology of wills and estates, substantive law in the area of estate planning, as well as practical considerations regarding how Air Force legal offices produce and execute these documents. A strong emphasis of the course will be on how to use the DL Wills program to enter data from a client's will worksheet to produce an estate plan ready for an attorney to review and revise after meeting with the client.

## **VICTIM/WITNESS ASSISTANCE PROGRAM COURSE**

In this 5-week course, students will learn and comprehend the basic requirements for assuming the role of Victim/Witness Assistance (VWAP) Coordinator and/or Victim Liaison. Students will learn the purpose of the VWAP, the services provided and who is entitled to these services. The course follows the progression of the court-martial process and identifies the rights of a victim/witness, as well as all required notifications to each victim/witness. Throughout the course, students are required to complete certain tasks associated with understanding their role within the VWAP. At the end of the course, students will fully comprehend the purpose and requirements of the VWAP.

# E-LEARNING

The JAG School utilizes a number of distance education (DE) methods to provide non-resident students with advanced training and education opportunities in specialized legal areas.

## DIVISION CHIEF COURSES

The JAG School has developed division chief courses, which are a series of DE modules that provide wing-level personnel with focused orientation training for specific areas of practice within a base legal office. By TJAG's direction, completion of the pertinent division chief course is mandatory before a judge advocate may assume a new duty position within the legal office. All division chief courses are available through the CAPSIL e-learning system, accessible through the Judge Advocate General's Corps website (<https://aflsa.jag.af.mil/tflite/index.php>).

### **Chief of Adverse Actions Course** (2 ¼ hours)

Adverse actions covers a wide range of disciplinary tools for commanders and first sergeants. The lessons include quality force management tools, including letters of counseling, letters of admonition, letters of reprimand, performance reports, unfavorable information files, the control roster, enlisted and officer promotion actions, demotion actions, and the selective reenlistment program. The course also includes a lesson on administrative discharges.

### **Chief of Civil Law Course** (3 hours)

The civil law division has the broadest portfolio within a base legal office. This course provides practical guidance on many key practice areas that challenge every chief of civil law, including fiscal law, labor and employment law, private organizations, information law, and federal magistrate court.

### **Chief of Claims Course** (2.5 hours)

Claims practice in the JAG Corps underwent tremendous change under JAG Corps 21. The base legal office continues to play an important part in many claims processes. This course highlights these critical roles and prepares the chief of claims for practical action in each area, including investigating tort claims, government claims, Article 139 claims, hospital recovery/medical cost reimbursement claims, and reports of survey.

### **Chief of Contract Law Course** (4.5 hours)

Contract law may be the responsibility of the chief of civil law or may stand alone as a distinct division. This division chief course defines government procurement, introduces the contracting team players, and discusses the role of the contracts attorney. In addition to painting the big picture of acquisitions, the course discusses acquisition planning from pre-award through post-award and close out.

**Chief of Environmental Law Course (17 hours)**

The environmental law course includes ten lessons designed to benefit the base-level chief of environment law by providing solid reference material to assist with base-level issues. The course covers lessons on environmental law concepts, the National Environmental Policy Act (NEPA), environmental compliance, the Resource Conservation and Recovery Act (RCRA), the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), the Clean Water Act, The Clean Air Act, environmental audits, and the Safe Drinking Water Act.

**Chief of Labor Law Course (14 hours)**

This course is designed to provide the base-level chief of labor law with a solid foundation in the area of federal sector labor and employment law. The course equips the base-level labor attorney with the knowledge necessary to perform their primary duties and to spot labor-related issues in base activities. The course provides both substantive and procedural guidance and educates the labor attorney on the role of the Labor Law Field Support Center (LLFSC) and the critical points at which the base-level office must interact with the LLFSC. The course includes lessons on employment discrimination law, EEO procedure, labor relations practice, MSPB practice and procedure, charging employee misconduct, mixed cases which can be brought before the MSPB or within the EEO process, unacceptable performance, sex discrimination, and disability discrimination.

**Chief of Legal Assistance Course (3 hours)**

Legal Assistance is our single broadest practice area, and it is often the most immediately rewarding and intellectually challenging. This course provides management guidance for leading the base legal assistance program and key substantive law pointers on wills, consumer law, and Veteran's Administration benefits.

**ACT Wills Course**

This wills course will provide students with an in-depth understanding of basic state planning concepts with a focus on the drafting and reviewing of wills in legal assistance. The student will apply basic principles of estate planning to legal assistance client scenarios. Estate tax concepts, and differences in state law, are covered using client scenarios.

**ACT SCRA/USERRA Course**

This course will provide students with an in-depth understanding of the Servicemen's Civil Relief Act (SCRA) and the Uniformed Services Employment and Reemployment Rights Act. The students will learn about SCRA and USERRA procedural protections.

**Chief of Military Justice Course (10 hours)**

The chief of military justice plays a critical role in every wing legal office. The lessons in this course aim to build the skills needed to successfully manage your military justice program,



with topics including: introduction for military justice chiefs and advising commanders, military justice management, speedy trial, pretrial confinement issues, preferral, pretrial advice, member selection, stipulations, cyber crime basics, post-trial forfeitures, post-trial staff judge advocate review, and convening authority action.

### **Chief of Operations Law Course (2 ½ hours)**

This course provides blocks of instruction that will help the chief of operations law develop an effective legal readiness program at the base level. Specific lessons include legal readiness, law of armed conflict, status of forces agreements, rules of engagement, and rules for use of force.

### **Article 32 Course (2 ¼ hours)**

An Article 32 investigating officer (IO) has many important responsibilities in the military justice process, and this course provides practical pointers for IOs on conducting thorough and efficient investigations and developing comprehensive and useful reports.

## **WEBCASTS**

In addition, the JAG School offers distance learning classes, or Webcasts, on an almost weekly basis. These classes include discussions, presentations, and lectures on specific subjects in the areas of criminal law, trial advocacy, environmental law, labor law, federal claims and tort litigation, legal assistance, operational law, and professional responsibility. Most states allow students to obtain continuing legal education credit for these live Webcasts. The JAG School uses Defense Connect Online for webcast presentations, which is available to all members of the JAG Corps via CAPSIL or the Air Force Portal. Archived recordings of past Webcasts sessions are also available through CAPSIL.



# CONTINUING LEGAL EDUCATION



The JAG School manages the continuing legal education (CLE) program for the JAG Corps and acts primarily as a liaison between the Corps and each state bar association. Currently, 44 state bar associations require attorneys to regularly attend certified CLE courses in order to maintain their license to practice law. The JAG School obtains CLE accreditation for each in-residence course and for other Corps CLE activities, as requested.

At present, the JAG School manages CLE certification and credit for 27 resident courses and over 90 conferences, seminars, and workshops conducted by JAG Corps organizations worldwide. **If you are going to host** any of these, contact Mr. Stevens about **30 days out** in order to get approval from the state bar associations and prepare CLE Packages for the hosting organization.

## WEBCAST LIBRARY

The JAG school offers several one-hour recorded presentations, which are available on CAPSIL. Many of these presentations have been approved in most states for professional responsibility (ethics) credit. Contact Mr. Stevens if you are interested in hosting an office seminar, or individual viewing for CLE credit in professional responsibility.

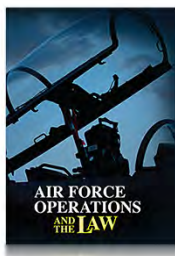
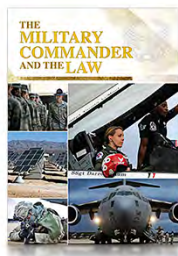
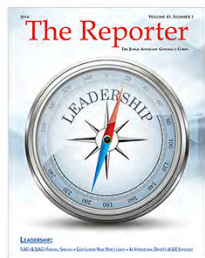
DSN 493-4472, commercial (334) 953-4472 or email [graham.stevens@us.af.mil](mailto:graham.stevens@us.af.mil)

Additionally **BEFORE** viewing any of the recorded Webcasts from CAPSIL for CLE credit, you must contact Mr. Stevens. Some of the slides may not be available, and they are required to send to the states to get the program approved. Also you need to inquire about your state's particular requirements regarding watching pre-recorded programs.

## LIVE WEBCASTS

The JAG school also offers live Webcasts for CLE credit. Please check the online news service (ONS) for dates and times. If you would like to receive CLE credit, contact Mr. Stevens **1–2 days prior** to the live Webcast in order to see whether or not your state allows credit for this type of media.

# PUBLICATIONS



*The Air Force Law Review* is published semiannually by AFJAGS as a professional legal forum for the dissemination of articles of interest to Air Force judge advocates, other military lawyers, and civilian attorneys. *The Air Force Law Review* is now available through WebFLITE, Lexis/Nexis, and Westlaw. Official government requests for copies of *The Air Force Law Review* should be addressed to the Editor, *The Air Force Law Review*, The Judge Advocate General's School, 150 Chennault Circle, Building 694, Maxwell AFB, Alabama 36112-6418 or via e-mail to [laura.desio@us.af.mil](mailto:laura.desio@us.af.mil).

The editorial board of *The Air Force Law Review* welcomes manuscripts on any area of law or legal practice that may be of interest to judge advocates and others interested in military law. Authors are strongly encouraged to contact the editor to discuss their proposed topics.

*The Reporter* is the Air Force Judge Advocate General Corps' news magazine and is published quarterly by the JAG School. Contributions from all readers are invited. Items are welcome on any area of the law, legal practice, or procedure that would be of interest to members of the JAG Corps. Items or inquiries should be directed to the Editor, *The Reporter*, The Judge Advocate General's School, AFJAGS, 150 Chennault Circle, Building 694, Maxwell AFB, Alabama 36112-6418 or via e-mail to [sam.kidd@us.af.mil](mailto:sam.kidd@us.af.mil).

*The Military Commander and the Law* is published biennially by the JAG School for the benefit of Air Force commanders, first sergeants, organizational leaders, and their lawyers. The deskbook contains short outlines on a wide variety of topics that will assist commanders and supervisors in handling day-to-day legal issues. The deskbook is available electronically at <http://www.afjag.af.mil/library>. Inquiries or questions should be directed to The Judge Advocate General's School, 150 Chennault Circle, Building 694, Maxwell AFB, Alabama 36112-6418 or via e-mail to [sam.kidd@us.af.mil](mailto:sam.kidd@us.af.mil).

**Field Support Center Action Officer Handbooks** provide day-to-day user's guides to facilitate interaction between base-level personnel and each of the JAG Corps Field Support Centers (FSCs). Legal professionals across the Corps can turn to the handbooks to learn how to interact with the consolidated experts at the FSCs. The handbooks detail each of the FSCs scope, processes, and other operating information. These handbooks are available through the JAG School's webpage at <https://aflsa.jag.af.mil/AF/lynx/afjags> in the FSC Action Officer Handbooks drop down menu.

## OUTSIDE TEACHING

In addition to its resident course schedule, faculty from The Judge Advocate General's School provide instruction on legal issues to colleges, schools, academies, and courses throughout Air University. AFJAGS currently provides over 1200 hours of outside instruction each year.

### **Air Command and Staff College (ACSC)**

Members of the JAG School faculty serve as seminar leaders during two research electives, "Military Commander and the Law" and "Operations Law for Commanders".

The "**Military Commander and the Law**" elective provides comprehensive coverage of legal topics and issues of particular concern to base-level Air Force. Subjects covered during the elective include military justice, the SJA function, fiscal law, unprofessional relationship issues, environmental law, standards of conduct, and sexual assault policy and response. The course consists of 30 hours of instruction presented in 10 lessons and is offered twice per year.

The "**Operations Law for Commanders**" elective provides a comprehensive review of legal topics and issues of particular concern for senior commanders and supervisors in our expeditionary Air Force. Subject matter includes the relationship between the commander and the SJA in the deployed environment, military justice and foreign criminal jurisdiction, installation control, homeland defense, deployed contract and fiscal law issues for commanders, religious accommodations, overseas deployment legal issues, the law of armed conflict, rules of engagement, and the roles of civilians during military operations. The course consists of 30 hours of instruction presented in 10 lessons.

The JAG school instructors also provide legal instruction during other ACSC electives, including the "Total Force" elective, as requested by the College.

### **Air Force Chaplain Corps College**

The JAG School provides legal instruction at the Basic and Wing Chaplains Courses, as well as the Chapel Superintendent and NCOIC Course, throughout the year. Lectures and

seminars are tailored to the military experience level of each audience. Topics covered include privileges, civil law legal issues, domestic violence, the law of armed conflict, and many more.

### **Air Force Culture and Language Center (AFCLC)**

The JAG School supports AFCLC at the General Officer Pre-Deployment Acculturation Course (GOPAC), providing instruction on Law of Armed Conflict principles as they relate to protection of cultural sites.

### **Air Force Officer Accession and Training School**

**Basic Officer Training (BOT):** The JAG School provides two hours of instruction in two separate lectures to each of the BOT classes conducted during the year. “Military Law” is a 2-hour lecture surveying the Uniform Code of Military Justice (UCMJ); “Unprofessional Relationships and Fraternization” is a 2-hour lecture surveying the UCMJ and restrictions regarding professional relationships.

**Commissioned Officer Training (COT):** The JAG School provides both comprehensive and career field-specific legal training for the direct appointment judge advocates, chaplains, and medical personnel who attend this course. For each class, the JAG School conducts a one-hour lecture entitled “Military Law,” a one-hour lecture entitled “Unprofessional Relationships and Fraternization,” and AFJAGS faculty participate in panel discussions on deployments.

**Reserve Commissioned Officer Training (RCOT) and Academy of Military Science (AMS):** RCOT and AMS are courses targeting, respectively, Air Force Reserve direct commissions and Air National Guard officer trainees. The JAG School provides similar training to RCOT and AMS as BOT and COT, tailored to the Air Reserve Component officer.

**Reserve Officer Training Corps (ROTC):** AFJAGS provides lectures as requested on topics such as the UCMJ, professional and unprofessional relationships, and the law of armed conflict to ROTC Detachments in the local area.

### **Air War College (AWC)**

Members of the JAG School faculty teach an elective course for AWC students, “Legally Leading the Fight.” The course’s curriculum pinpoints high-profile, high-risk legal issues for senior commanders ranging from sexual assault policy and response, convening authority powers and avoiding unlawful command influence in military justice matters, contracting and fiscal law pitfalls, potential conflicts within a diverse civilian workforce, and more. The course achieves high levels of learning with instruction on legal principles followed by exercises requiring students to apply critical thinking and problem-solving skills.

### **Commanders Professional Development School**

In the Air Force Incident Management Course, a one-hour lecture for on-scene commanders is provided on legal issues pertaining to responding to major incidents affecting security, base operations, environmental reporting, and claims. The JAG School also provides instruction at the Wing Commanders Course, Mission Support Group Commanders Course, and the Wing Commander Spouse Seminar.

### **Curtis E. LeMay Center for Doctrine Development and Education**

The JAG School provides instruction at several LeMay Center courses. Currently, AFJAGS lectures at the **Joint Air Operations Planning Course** and the **Joint Flag Officer Warfighting Course**. The JAG School also provides instructors to act as legal advisors during several wargaming exercises the LeMay Center operates for Air University schools.

### **Defense Financial Management and Comptroller School (DFMCS)**

The JAG School provides extensive training on fiscal law and deployed fiscal law to six DFMCS courses each year.

### **International Officer School (IOS)**

The JAG School provides a foundation in U.S. legal concepts to all international officers attending IOS as a prerequisite to Squadron Officer School, ACSC, and AWC. The depth and length of the instruction is tailored to the seniority of the officers in each class and the specific school they are scheduled to attend. Lectures focus on the following subjects: the law of armed conflict, human rights law, the role of the military in a democracy, legal aspects of coalition and peace operations, and the U.S. military justice system.

### **Squadron Officer School (SOS)**

The JAG School faculty instructs mid-level captains in the “Military Justice and Quality Force Management” seminar, which highlights the legal issues involved in handling Airman misconduct, quality force actions, and fraternization. The seminars are conducted for each SOS class in 85 minute-hour blocks for all seminar groups.

### **USAF First Sergeants Academy**

The JAG School provides two hours of instruction on a wide spectrum of legal issues at each of the six classes conducted annually by the Academy.

### **USAF Historian Development School**

The JAG School provides two hours of instruction on the legal aspects of deployed civilian employees at the Historian Contingency Course, which is conducted three times each year.

# RECRUITING

Faculty from the JAG School actively recruit new judge advocates. The JAG School provides ROTC training at the following four universities: Auburn University, Troy State, Tuskegee College and Alabama State University. Faculty members make recruiting visits to selected regional recruiting consortiums.

## BAR ASSOCIATION ACTIVITIES

JAG School faculty work with the American Bar Association's Standing Committee on Legal Assistance for Military Personnel. The Committee meets quarterly and attempts to foster the development and continuation of legal assistance for military personnel. Other faculty members attend selected meetings and participate in bar activities. In addition to the American Bar Association, faculty members are active in such organizations as the Judge Advocates Association, the National Bar Association, the Federal Bar Association, the Alabama Bar Association and the Montgomery Bar Association.

# JAG SCHOOL FOUNDATION

The JAG School Foundation is a private corporation that supports the JAG School. The Foundation is dedicated to ensuring that the level of instruction at the JAG School is second to none and that all the necessary resources are available to provide students with a quality learning environment. Through private, tax-deductible donations, the Foundation supports the JAG School by providing resources when appropriated federal funds are not available. For example, it funds nationally prominent guest lecturers and symposia to further the legal education of lawyers and paralegals who attend courses at the JAG School. The Foundation has also provided support in such areas as a legal writing course for senior-level paralegals and hosting conferences for law school career services officers. Further information about the foundation can be found on-line at the following link: [http://www.youtube.com/watch?v+9DvrTJh\\_T4](http://www.youtube.com/watch?v+9DvrTJh_T4).

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All members of the Foundation's Board volunteer their time and provide for their own transportation and expenses for all support to the School, including the annual meeting held at the JAG School. Thus, 100 percent of all contributions directly benefit the School.

If you would like to be added to the mailing list and receive the annual newsletter, *Legacy*, please write to the Foundation at the following address:

JAG SCHOOL FOUNDATION, INC.

P.O. Box 4972

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